

CITY OF TOMAH JOB DESCRIPTION

POSITION TITLE: Public Works Sanitation Operator **DEPARTMENT:** Public Works & Utilities

SUPERVISOR: Public Works Foreman

CLASSIFICATION: Hourly/Non-Exempt
Represented

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REVISED: November 2011

COUNCIL APPROVED: Nov. 8, 2011

GENERAL DESCRIPTION OF DUTIES:

Under supervision of the Public Works Foreman, this position collects refuse and waste daily; delivers refuse and waste to the County Landfill; performs daily vehicle maintenance and logs; and performs other duties as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Collects refuse and waste daily.
2. Delivers refuse and waste daily to the County Landfill.
3. Cleans trucks daily.
4. Performs daily operation checks of the truck and maintains logs.
5. Performs truck-driving duties as assigned.

EDUCATION, TRAINING AND EXPERIENCE REQUIRED:

1. High school diploma or G.E.D. required.
2. Possession of a valid Class A or B Wisconsin Commercial driver's license with air brakes and good driving record.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of City Safety Policies and Material Safety Data Sheets.
2. Demonstrate good oral and written communication skills.
3. Ability to be available on short notice for snow plowing or emergency situations.

PHYSICAL REQUIREMENTS:

1. Frequent bending, lifting and twisting.
2. Ability to lift 60 pounds.
3. 40% of the work day is sitting.
4. 40% of the work day is walking.
5. 20% of the work day is standing.
6. Percentages of time sitting, standing and walking may vary depending on tasks performed and the time of year.
7. Reaching above and below shoulder height frequently.

POSITION TITLE: SANITATION OPERATOR
DEPARTMENT: PUBLIC WORKS AND UTILITIES

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PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Signature of Employee

Date

Signature of Employer

Date